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## RUSHMOOR STRATEGIC PARTNERSHIP

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Notes of a meeting held on Wednesday, 10th November, 2004 at the Rushmoor Borough Council Offices at 4.00 pm.

Present:

<b>Aldershot Garrison</b>		Colonel Stephen Oxlade MBE (Vice-Chairman) Garrison Commander
<b>Basingstoke Canal Authority</b>		Mr Leigh Thornton Director
<b>Blackwater Valley Enterprise Trust</b>		Mr John Mitchell Chief Executive
<b>Blackwater Valley and Hart Primary Care Trust</b>	a	Ms Debbie Glenn Chief Executive
<b>Farnborough College of Technology</b>		Mrs Christine Davis Principal
<b>Guildford Diocese</b>		Reverend Father Keith Hodges
<b>Hampshire County Council</b>	a	County Councillor David Kirk Executive Member for Community Development and Regeneration
	a	County Councillor Adrian Collett
	a	County Councillor Rod Baulk
<b>North East Hampshire Police Division</b>		Superintendent Joe Apps
<b>North Hampshire Chamber of Commerce and Industry</b>	a	Mr John Harrocks Chief Executive
		Mrs Valerie Cloke
<b>Pavilion Housing Association</b>		Mr Mervyn Jones Chief Executive
<b>Rushmoor Borough Council</b>		Councillor Peter Moyle (Chairman) Deputy Leader
	a	Mr Andrew Lloyd Chief Executive
<b>Rushmoor Citizens' Advice Bureaux</b>		Ms Alex Hughes District Manager

<b>Rushmoor Voluntary Services</b>	a	Ms Sally Saunderson Chief Executive
<b>TAG Farnborough Airport</b>		Ms Ann Bartaby Director of Operations and Development
<b>Parity for Disability</b>		Ms Alison Cooper

In attendance:

<b>Government Office for the South East</b>	Mr David Hobbs Modernising Governance Team
<b>Hampshire County Council</b>	Mr Robert Ormerod Community Strategy Manager
<b>Rushmoor Borough Council</b>	Councillor Nigel Baines Cabinet Member for Borough Services
	Mr Les Murrell Strategy Co-ordinator (Sustainability)
	Mr Tim Richings Principal Planning Officer, Planning Services
	Mrs Kathy Flatt Democratic Support Officer, Democratic Services

Apologies for absence had been received from the Councillor David Kirk, County Councillor Rod Baulk, County Councillor Adrian Collett, Ms Debbie Glenn (Blackwater Valley and Hart Primary Care Trust), Mr John Harrocks (North Hampshire Chamber of Commerce and Industry) and Ms Sally Saunderson (Rushmoor Voluntary Services).

1. **NOTES OF THE PREVIOUS MEETING –**

The Partnership confirmed the notes of the meeting held on 29th September 2004.

2. **START HERE –**

The Chairman welcomed Rhoda Richardson and Nicholas Mardon Taylor who were attending the meeting to give a presentation on the StartHere service. StartHere was a charity established in 1998 to provide a self-help information service which connected people in a simple and effective way to the specialist organisations and services (both voluntary and statutory) that could help them the most. The StartHere service could be used as a starting point for anyone needing help on a range of health, housing, education and social issues.

The Partnership was advised that the service was presented from the users' perspective and provided a broad range of up-to-date information which had been written by in-house editors and the content checked and approved by experts in the relevant fields. There was an editorial policy in place, whereby organisations which were featured were either statutory or voluntary, non-profit making bodies which provided at least one free service direct to its users. Top level information (and not

advice) was given to empower users to ask for help and support. The StartHere service had multiple platform flexibility, with the ability to be displayed across multi-platforms, including PCs, websites, intranets, kiosks and iDTV. It was also possible for StartHere to link to transactional services, such as JobCentre Plus.

Members noted that StartHere was available in a growing number of areas across the United Kingdom. In Hampshire, Gosport District Council, Rushmoor Healthy Living Project and Basingstoke and Deane Local Strategic Partnership were delivering StartHere to local residents. A multi-user licence to make StartHere information available to the residents of the Borough via PCs, website and kiosks would cost in the region of £30,000 per annum. The cost of the provision of kiosks would be in addition to this sum.

During discussion, members raised questions regarding the use and maintenance of kiosks to display StartHere information, the regional network of StartHere information and data, editorial control and the availability of e-government funding.

Action/Decision	Who	When
(1) The presentation was noted.	---	---
(2) The Partnership Steering Group was asked to examine the proposal further and discuss a way forward.	Partnership Steering Group	13th December 2004

### 3. RUSHMOOR'S LOCAL DEVELOPMENT FRAMEWORK –

The Partnership received a presentation from Tim Richings, Principal Planning Officer, Rushmoor Borough Council on the Rushmoor's Local Development Framework (LDF) following the introduction of the Planning Act, 2004 which introduced a new planning system using local development frameworks and regional spatial strategies.

The Partnership was advised that, fundamental to the new system was that the LDF took account of the principles of other relevant strategies, including the Community Strategy for Rushmoor. The LDF would be a key component in the delivery of the Community Strategy by setting out its spatial aspects and providing long-term priorities.

Rushmoor had been identified by the Government Office for the South East as a pilot authority in the introduction of a local development framework. All authorities were required to produce a Local Development Scheme – a project plan for the LDF. Rushmoor intended to adopt a core strategy and housing and employment development plan documents by early 2007. It was noted that potential key objectives for the LDF included:

- sustainable communities and sustainable development
- sustainable transport
- high quality urban design
- effective and efficient community consultation, ensuring community support for plans

It was noted that Rushmoor Borough Council had commissioned several studies which would contribute to the LDF, including:

- an economic assessment study (available on [www.rushmoor.gov.uk](http://www.rushmoor.gov.uk))
- a housing potential study
- a housing needs study update
- a retail assessment study
- a strategic environmental assessment

The Partnership would be a key consultee for the LDF and would be regularly consulted on plans and policies. The wider consultation strategy would be set out in the Statement of Community Involvement, a document which was in the process of being drafted.

Action/Decision	Who	When
The presentation was noted.	---	---

#### 4. DELIVERING THE COMMUNITY STRATEGY –

##### (1) Partnership Steering Group –

Action/Decision	Who	When
The Partnership noted the minutes of the meetings of the Steering Group held on 26th October 2004.	---	---

##### (2) Resourcing the Partnership –

The Partnership considered a paper prepared by Andrew Colver of Rushmoor's Community Planning Team. At the last meeting of the Partnership and at the Steering Group meeting on 26th October, there had been discussions about how to establish a resource base for future work. The Partnership had agreed the principle of trying to pool some resources and the paper set out details of the results of the discussions and identified resources and potential areas for expenditure.

Arising out of discussions at the Steering Group meeting, it was felt that some dedicated officer support for the Partnership was required. The paper set out a draft role profile and costings for a full-time post and a part-time post. With regard to resources for projects, it was felt that a considerable proportion of this would be in the form of time from officers within partner organisations. It was also possible that sponsorship or grants could be sought from external organisations but there would be cases when funding would need to be provided from within the Partnership (for example for a community information system, like StartHere, discussed earlier in the meeting).

The paper set out potential sources of resources for the Partnership from Rushmoor Borough Council, Aldershot Garrison, Farnborough College of Technology, North East Hampshire Police, Pavilion Housing Association, North Hampshire Chamber of Commerce and Industry, Hampshire County Council, Blackwater Valley Enterprise Trust and Rushmoor Citizens' Advice Bureaux.

Action/Decision	Who	When
(1) The principle of employing a dedicated Partnership Officer was approved.	---	---
(2) The Partnership Steering Group was asked to progress the matter.	Partnership Steering Group	

(3) **Project Updates –**

(a) **Communications – “To co-ordinate consultation methods with residents to provide an effective approach to planning services and facilities in the Borough”**

Andrew Colver gave an update on the communications project. It was noted that a workshop had been organised for partner organisations. Despite poor attendance by member organisations, it had been agreed that there were a number of opportunities for collaborative working. Some methods of joint communication/consultation (for example annual quality of life surveys and organisations' magazines) were considered suitable for further investigation. The next stages of the project would be to assess the results and identify areas for action, agree which issues to pursue, prepare plans and implement action.

Action/Decision	Who	When
The Partnership noted the current position.	---	---

(b) **Educational attainment – “Support initiatives which seek to raise educational attainment in schools in the Borough”**

Terry Rath gave an update on current work in connection with the project on educational attainment. It was noted that he would be giving a presentation to a meeting of the Community Learning Forum on 7th December 2004 as part of the process to consult with interested groups and organisations on the project and issues to be tackled.

Action/Decision	Who	When
The Partnership noted the current position.	---	---

(c) **Hotels – “To introduce measures to encourage high quality hotels to locate in the area”**

The Partnership received a report on proposed hotel development in the Borough. It was noted that Tim Richings, Principal Planning Officer at Rushmoor Borough Council had agreed to advise the Partnership on all new planning applications and developments for hotel accommodation.

Action/Decision	Who	When
The Partnership would monitor the situation, with updates to be brought to future meetings as and when necessary.	John Mitchell/ Tim Richings	---

(d) **Aldershot Urban Extension – “Support the planning and implementation of the Aldershot Urban Extension”**

Action/Decision	Who	When
As had been agreed previously by the Partnership, a watching brief would be maintained on this project with briefings as and when necessary.	---	---

(e) **Future Projects for Action –**

Action/Decision	Who	When
The Partnership Steering Group would be examining the 24 strategic aims of the Rushmoor Community Strategy with a view to identifying projects for future action.	Partnership Steering Group	

5. **CHILDREN’S BILL –**

Action/Decision	Who	When
The Partnership agreed that the implications of the Children’s Bill would be considered at the next meeting.	Terry Rath	12/1/05

6. **DATES OF FUTURE MEETINGS –**

The following dates had been previously agreed for future meetings of the Partnership:

- Wednesday, 12th January 2005 at 4.00 pm (at the Rushmoor Borough Council Offices)
- Thursday, 10th March 2005 at 4.00 pm (at the Rushmoor Borough Council Offices)

- Wednesday, 27th April 2005 at 4.00 pm (at the Rushmoor Borough Council Offices)
- Tuesday, 14th June 2005 at 4.00 pm (at the Rushmoor Borough Council Offices)

The meeting closed at 5.50 pm.

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